



Willow Wood Community Primary School Charging & Remissions Policy

1. Introduction

- 1.1 All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group music tuition.

2. Voluntary contributions

- 2.1 When organising school visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip.
- 2.2 If a parent wishes their child to take part in a school visit or event, but is unable to make a voluntary contribution, the school will endeavour to support the child to participate fully in the activity. Parents have a right to know how each visit is funded, and the school provides this information on request.
- 2.3 The following is a list of enrichment activities, organised by the school, which require voluntary contributions from parents. This list is not exhaustive:
- visits to museums,
 - sporting activities,
 - outdoor adventure activities,
 - visits to or by a theatre company,
 - educational visits,
 - musical events.

3. Residential visits

- 3.1 If the school organises a residential visit in school time, or mainly in school time, there will be a request for a contribution to meet the cost of the travel expenses and board and lodging. Children who attract Pupil Premium funding will receive a subsidy for the visit, deducting all board and lodgings.

If we cannot raise sufficient funding through these contributions, the visit may have to be cancelled.

4. Swimming

- 4.1 The school provides swimming lessons for all children from Y3 upwards, in school time. Parents will be informed when these lessons are to take place, and asked to contribute **£1.00** to meet the cost of the transport.

5. Breakfast Club

The school runs Breakfast Club every morning from 8.00am. There is a charge of **£1.00 per pupil** per day which includes supervision, breakfast and a drink. Pupil premium children do not pay if they wish to attend Breakfast Club. (Aim for half paid and half Pupil Premium.

6. After School Club

The school runs After School Club every day from 3.00pm-6.00pm. There is a charge of **£5.00** for a half session until 4.30pm and **£10.00** for a full session until 6.00pm

7. Additional Nursery Sessions.

The school offers additional nursery sessions for those pupils only entitled to the 15 hours funding. **The charge is £12.00 per 3 hour session.** Children accessing the 30 hour code are charged a fee of **£2.00** to cover supervision through the half hour lunch break. Parents are to provide nappies and suncream at their own cost.

5. Remissions

- 5.1 Where parents are in receipt of income support or family credit, the Governing Body will offer to subsidise a proportion of the cost for any visit, which is deemed to take place in school hours, or where it forms part of the syllabus for the National Curriculum.

6. Monitoring and review

- 6.1 This policy was drawn up following guidance from the DFE and Cheshire West and Chester. Governors will review it every 3 years, in line with our Policy Review Cycle, unless there are significant changes and therefore a need to review it sooner.

Signed by:

Agreed at Governors Meeting: ...Autumn 2021

Signed.....
Chair of Governors

Signed.....
Headteacher